

BERMUDA MONETARY AUTHORITY
CORPORATE SERVICE PROVIDER BUSINESS ACT 2012
EXEMPTION NOTIFICATION

PURSUANT TO SECTION 3 OF THE CORPORATE SERVICE PROVIDER BUSINESS (EXEMPTIONS) ORDER 2019

(Name of Corporate Service Provider or Individual)

Registration Number (e.g., Registrar of Companies (ROC) or overseas registration number)

A. Hereby declares to the Bermuda Monetary Authority (Authority or BMA) qualification for the following exemption(s) is applicable for the year ended 31 December_____:

Check as appropriate:

- (1) Fund administrators licensed under section 10(1) of the Fund Administration Provider Business Act 2019 providing registrar and transfer services in connection with the services to be provided by a licensed fund administrator under section 2 of the Fund Administration Provider Business Act 2019.
- (2) (1) Companies carrying on Corporate Service Provider business with members of such company groups only.
(2) For the purposes of subparagraph (1), 'group' means a group consisting of a parent undertaking, its subsidiaries, affiliates, and any entities in which the parent undertaking or its subsidiaries hold shares.
- (3) (1) Companies which meet the following criteria -
a) The corporate service provider business activities of the company are restricted to providing the services of director; and
b) The company is owned by one shareholder controller who is the sole employee of the company engaged to provide the services set out in subparagraph (1)(a).
- (4) (1) Insurance managers who provide corporate service provider business only to –
 a) Insurers licensed -
(i) Under the Insurance Act 1978; or
(ii) By a competent authority; or
 b) Parent companies of insurers licensed under the Insurance Act 1978.

B. Hereby confirms to the Authority the corporate service provider business (as defined in section 2(2) of the Corporate Services Provider Business Act 2012) it provides as follows:

Check as appropriate			Please list the total number of <u>entities serviced</u> for each category of exemption listed under 'A' above.			
			Option 1. Fund Admin	Option 2. Company Groups	Option 3. Director	Option 4. Insurance Managers
	a.	Acting as a company formation agent, or agent for the establishment of a partnership				
	b.	Providing nominee services, including (without limitation) acting as or providing nominee shareholders;				
	c.	Providing administrative and secretarial services to companies or partnerships including one or more of the following services—				
	(i)	Providing a registered office;				
	(ii)	Providing an accommodation, correspondence or administrative address;				
	(iii)	Maintaining the books and records of a company or partnership;				

	(iv)	Filing statutory forms, resolutions, returns and notices;				
	(v)	Acting as or fulfilling the function of or arranging for another person to act as or fulfil the function of a person authorised to accept service of process on behalf of a company or partnership or to accept any notices required to be served on it;				
	(vi)	Acting as or fulfilling the function of or arranging for another person to act as or fulfil the function of a director, officer, secretary, alternate, assistant or deputy secretary of a company or an officer of a partnership;				
	(vii)	Keeping or making any necessary alteration in the register of members of a company in accordance with section 65 of the Companies Act 1981;				
	d.	The performance of functions in the capacity of resident representative under the Companies Act 1981, Exempted Partnerships Act 1992 and the Overseas Partnerships Act 1995; and				
	e.	Providing any additional corporate or administrative services as may be specified in regulations.				

NOTE: All specified persons exempt from the prohibition to carry on corporate service provider business shall on or before 31 March in each year, file an Annual Declaration with the Authority (via email: csp.filings@bma.bm) confirming that it continues to qualify for exemption. Please send any questions you have regarding this form to the Authority (via email: csp.filings@bma.bm).

If the business of the entity changes such that the selected exemptions no longer apply, a provider of corporate service business must submit a new Exemption Notification to the Authority or apply for a corporate service provider business licence pursuant to section 10 of the Corporate Service Provider Business Act 2012, as appropriate.

Signature of Director

Date

Name of Director (please print)

Please provide the Authority with the following contact information:

Name:	Telephone No.:
Email:	Registered Office Address of CSP: